

## Kitchen Porter Part Time, Permanent

Grimm & Co is committed to growing the diversity of the organisation, and particularly welcome applications from underrepresented voices including, but not limited to, D/deaf or disabled people and the global majority.

### The role in brief:

We are looking for an organised and enthusiastic Kitchen Porter to work in our wonderful cafe called 'the Feastery' at Grimm and Co's Emporium of Stories in Rotherham. The successful candidate will be part of the team delivering story-themed, magical (and mortal) dining experience, for this nationally significant arts organisation.

As a Kitchen Porter, you will support the catering team to deliver a unique dining experience destination. The Feastery is currently growing to be a significant events and conferences destination too. It is envisaged that we will be at the heart of the community, offering a place for the sharing and creation of new stories, memories and building new traditions.

If you want to be part of this exciting and different visitor experience team, then please read on!

### Some key terms/conditions of the role:

You will receive 25 days annual leave plus all UK Bank Holidays – pro rata.

**Hours: Part-time: 8 hours on Saturdays with the possibility of overtime during school holidays and occasional weekdays and Sunday working.**

Reports to: The Visitor Experience Manager

Based: Rotherham

Contract: Permanent

**Salary starts at £8.00 to £12.71 per hour depending on age.**

A charity that rewards loyal staff with enhanced terms and conditions around maternity/paternity leave, a strong commitment to your well-being, staff discount, on-site parking and good working conditions.

**Please see full Job Description and Person Specification below.**

### How to apply for this role:

Please submit your **CV and a covering letter** to [amanda.barnes@grimmandco.co.uk](mailto:amanda.barnes@grimmandco.co.uk). The covering letter should outline why you would be the best candidate for the role. In the email subject field please write "Application for Kitchen Porter" followed by your name.

Grimm & Co wish to make their application process as accessible as possible. If you are experiencing any barriers in applying for this position, please contact us to discuss this

further. We also welcome your thoughts on how we can improve our approach so please do tell us if your experience of this process could have been improved.

If you have questions about the role and would like to have an informal conversation before submitting a completed application form, please contact the visitor experience manager to arrange a conversation by emailing [sarah.brown@grimmandco.co.uk](mailto:sarah.brown@grimmandco.co.uk).

**Closing Date for Applications: Thursday 13<sup>th</sup> August 2026 at twelve noon.**

**Interviews will be held on: Friday 21st August 2026.**

Please inform us of any issues regarding this date at the application stage.

**Start Date: As soon as possible.**

Job description:

- Support the catering team to ensure high quality experiences for all.
- Good customer service and communication skills.
- Cleaning and sterilising countertops, kitchen walls, stoves, ovens, grills and sinks
- Cleaning the entire kitchen and service areas and maintaining cleanliness and organisation throughout.
- Maintaining the food storage areas like freezers, refrigerators and dry stores.
- Receiving and organising deliveries and keeping track of stock levels.
- Washing and drying dirty dishes like cutlery, pots, cutting boards and pans promptly to keep up with kitchen demands.
- Removing kitchen waste from waste containers and disposing of them properly.
- Cleaning and maintaining cooking equipment like cookers, pots and food mixers
- Supporting the kitchen staff in basic food preparation like cutting ingredients, peeling and washing food items.
- Supporting service staff with clearing tables, topping up cutlery and ensuring cleanliness of customer facing areas.
- Always adhere to all current Health & Safety and COSHH procedures.
- Project a smart and professional image at all times by adhering to the rules regarding grooming, wearing of uniform and maintaining high levels of personal hygiene.
- Where relevant and required for the role, attend any suitable training and development sessions which may include First Aid, Safeguarding, and Food Safety.
- Work in a way that improves equity, inclusivity and relevance in our catering provision to ensure all of Grimm & Co is fit for purpose and engages communities.
- Excitement and enthusiasm in promoting Grimm & Co's vision, aims and objectives to share our story and link our work to local strategy and needs.

- Support the wider team, as and when required, with any other reasonable duties in the successful delivery of the charity's aims and objectives.

The job description is designed to outline a range of main duties that may be encountered. It is not designed to be an exhaustive listing of tasks and can be varied in consultation with the post holder in order to reflect changes in the role or needs of the organisation.

**Person Specification:** As mentioned above please use this person specification to create your covering letter using the bullet points below.

**Essential qualifications and experience:**

- Previous experience in a kitchen environment is beneficial but not required; training will be provided.
- Passion for the culinary industry and willingness to learn.
- Ability to work efficiently in a fast-paced environment.
- Strong attention to detail and organisational skills.
- Flexibility to work varied shifts, including evenings and weekends.

**Desirable experience:**

- Experience of working in a busy café or restaurant environment.
- The ability to motivate and support other team members and volunteers.
- Experience in supporting the smooth operation of a kitchen including – maintaining high standards of hygiene, food safety and health & safety.
- Good organisational, administrative, communication and digital literacy skills.

**Thank you for your interest in the role and good luck in applying!**